



# Terms & Conditions

## **Joining Instructions**

Full details and course information will be sent in advance (at least two weeks before the start of the course)

## **Booking a Course and Payment**

Places on each course are limited. Please complete the booking form and send together with or indicate the method of full payment.

## **Confirmation**

Once we have received the completed booking form and payment we will be in touch to confirm your place. You will receive a receipt of payment your child's place and a statement confirming details of your child's course. The course fees include full tuition, activities programmes and any course mementoes. Lunch is not provided so please ensure you provide your child with a packed lunch.

## **Dress Code and Equipment**

A full kit list for each sport will be provided prior to the start of the course. Suitable attire for each sport will need to be worn.

## **Daily arrival/collection**

For your child's security you will be required to register with the relevant course leader, or deputy, on arrival each morning and to sign out when collecting them at the end of the day.

## **Late arrival/collection**

We request children arrive on time each day to ensure they fully benefit from the course. We appreciate that there may be slight delays in arrival/collection due to unforeseen circumstances. Please contact the staff directly if you know you are likely to be late.

## **Insurance**

To cover the possibility of injury, illness or cancellation, we strongly recommend that a personal insurance policy is taken out by all participants to cover these risks. Wells Cathedral School is not authorised to arrange insurance policies.

## **Refunds and Cancellation**

Refunds will only be given in the event of the course being cancelled by Wells Cathedral School or the course being fully booked. Wells Cathedral School reserves the right to cancel the course up to 14 days before the start date if numbers have not reached the minimum requirement. A complete refund of the fee will be given.

## **Health, Injuries and Liability**

Sports are in their nature demanding of those who participate and the parents or guardians of all children participating in our events, and the children themselves, must ensure that they are in good physical condition and capable of engaging in the activity concerned. No child will be allowed to participate if he or she is suffering from any infectious or contagious illness, or physical conditions such as serious cuts, open sores or infections where there is a risk that his or her participation might be detrimental to the health of others. Those on our courses must follow any advice or warnings given which relate to safety and security, including procedures for fire and evacuations. Wells Cathedral School can have no liability for any personal injury, illness or death suffered by a participant on one of our courses, nor for any loss of or damage to property, unless caused by negligence on the part of the school or its employees.



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## **Programme Changes**

Wells Cathedral School will always try to meet the programme outlined, however we reserve the right to alter or cancel any courses or other arrangements under our control due to insufficient numbers or extreme circumstances.

## **Weather Conditions**

Sports activities which are in the open may be affected by adverse weather and, whilst Wells Cathedral School will endeavour to arrange alternative activities where that is possible, we can have no liability for refunds or otherwise if courses are cancelled, altered or curtailed due to adverse weather or other reasons beyond our control.

## **Welfare**

Wells Cathedral School is committed to safeguarding and promoting the welfare of young people. The School complies with the DfES recommendations contained within the publication 'Safeguarding Children 2010' including the checking of all staff through the Disclosure and Barring Service. There will be members of staff on site at all times who are fully first aid trained. If your child has any allergies or is taking any medication during the day please inform us of these in writing and we will try our best to accommodate his or her needs.

For your child's security you will be required to register with the relevant course leader, or deputy, on arrival each morning and to sign out when collecting them at the end of the day.

Wells Cathedral School operates a no-smoking policy on campus.